

Kingsport Community Association (KCA)

Community Meeting Minutes

February 15, 2026

1. Attendance

Board Members Present:

- Hazen Fry
- Tassi McQuade
- Anne Stanford
- Valerie Simmons
- Linda Keddy
- Paul Nieuwenstein
- Howard Eaton

Regrets:

- Jesse Lynk

Bookkeeper:

- Sharon Hirtle
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2. Call to Order

Hazen Fry called the meeting to order.

He acknowledged that several community members did not receive the recent email communication. Members were reminded that there is a subscription button on the front page of the website to re-subscribe, and to check their spam folders.

3. Approval of Agenda

Motion: To approve the agenda.

- Moved by: Steve
 - Seconded by: Paul
 - All in favour.
- Motion carried.**
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4. Board Vacancies & Nominations

Howard led the nomination process to fill required board vacancies (President, Treasurer, Vice President, and Director-at-Large positions).

Treasurer

Anne nominated Valerie Simmons.

- Seconded by: Paul and Liz
- Valerie Simmons was officially nominated as Treasurer.

Vice President

Valerie nominated Anne Stanford.
Anne Stanford accepted the position of Vice President.

President

Sharon nominated Hazen Fry for President.

Director-at-Large

Denise Grant was nominated to join the board as Director-at-Large and has indicated her willingness to serve.

One vacancy remains for Director-at-Large.

Howard concluded the election process.

5. Approval of Previous Minutes

In accordance with the bylaws, Hazen read the previous meeting minutes.

Motion: To approve the previous meeting minutes.

- Moved by: Howard
 - Seconded by: Liz
 - All in favour.
- Motion carried.**

Minutes approved.

6. Budget Presentation – Valerie Simmons

Overview

- The canteen is classified by CRA as an associated business.
- There are sufficient funds in the account to pay all current bills.
- The goal of the 2026 budget is to recover expenditures through revenue generation.
- \$5,100 was received through a grant to cover canteen wages.

Revenue Goals

- Fundraising: \$7,124
- Lloyd Tides (Canteen): \$4,595
- Canteen: \$9,846

Notes & Discussion

- Liz raised concerns regarding a glitch in the hall rental process. Anne, Hazen, and Denise are working with the web designer, with Anne managing the processing labour.
- Fitness & Wellness: Many classes are currently running and expected to generate strong rental revenue. Paul noted that rental cost declined for this group after COVID. Hall rental increases were approved prior to the AGM and rates are updated online.
- Rug Hookers continue to rent every Wednesday at the same rate.

Projected Expenses

- Lloyd Centre: \$11,144
- Playground: \$2,017
- Pleasant Street Park: \$500
- KCA Administration: \$7,344

Questions were raised regarding property tax and liability insurance for the waterfront.

Motion: To approve the 2026 budget.

- Moved by: Hazen
- Seconded by: Howard
- All in favour.

Motion carried.

Budget approved.

7. Investment Review

Val reviewed current investments:

- Funds invested in GICs.
- Encore funding must be matched by a grant.
- Piercey funding does not require a specific waterfront grant.
- The canteen is included within waterfront considerations.
- EKM grant opportunity for a dishwasher, Val to investigate at Big Erik's.

Discussion included tracking boat launch usage to monitor potential lost revenue and strengthen future grant applications.

- The Province will likely not fund "waterfront" projects.
 - Federal recreational funding may be available.
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8. Financial Statements

Recent financial statements have been updated on the website for review.

Motion: To approve the financial statements.

- Moved by: Liz
- Seconded by: Howard
- All in favour.

Motion carried.

Financials approved.

9. Committee Reports

Standing committees are automatically renewed annually.

A. Building & Maintenance

- Paul holds keys to all buildings.
 - Hazen is transitioning responsibilities.
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B. Canteen Committee

- Run by Wendy.
 - Wendy and Hazen have been discussing ongoing canteen concerns.
 - A master list of requested improvements has been compiled.
 - Hazen, Ken, and Val reviewed the requests; most are considered reasonable.
 - Paul raised concerns that student employment opportunities were initially intended for local residents.
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C. Pleasant Street Park

- Completing a project valued at \$8,600.
 - Half funded through Encore.
 - Remainder funded through a Kings County grant (trustee approved).
 - Park border improvements with hedges.
 - Large grasses planted for privacy around the neighbouring pool.
 - Grant closes March 31.
 - Val to purchase a gift certificate as an expense (if permitted) before the season begins.
 - Seeking County permission to address the power pole with Nova Scotia Power.
 - The County will not fund power installation.
 - As land is leased, KCA would need to fund power independently.
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D. Fundraising Committee

Goal: Increase number of fundraisers.

Upcoming & Proposed Events:

- February 28: Kingsport Pub Night
- Gala Days
- Harvest Supper
- Canning Kitchen event (previously hosted by Kim Barlow; interest in bringing back)

Anne met with Merle and Charlene to discuss grant experiences and will explore grants for live entertainment.

Howard suggested canvassing for donations:

- \$100 donation campaign
- Tax receipts issued for donations over \$20

E. Waterfront Committee

The President cannot serve in this role.

Paul Bushnell has agreed to Chair this committee

Three new members signed up at the meeting.

Three Major Issues Identified:

- 1. Aging Infrastructure**
 - Boardwalk sections removed due to safety concerns.
 - Railings leaning and may present liability risks.
- 2. Washroom Facilities**
 - Previous outhouse failure led to temporary measures.
 - Land is leased from the municipality.
 - Current stop-gap: rental of portable toilets.
 - Municipality appears open to contributing funds (preliminary discussions ongoing).
- 3. Maintenance & Cleanup**
 - Paul indicated a meeting will take place within the next month to prepare a proposal addressing washrooms, boardwalk, lawn care, and general cleanup.
 - Hazen will act as liaison.

10. Special Committees

Communications Committee

Previously approved; chaired by Anne.
info@kingsport.ca remains the primary contact email for the board. Anne continues to monitor.

Comfort Centre Committee

Currently under-resourced.

Howard approved as Chair.

Howard will communicate with Jan to update contact information and address generator-related matters with buildings and maintenance. The centre has not been opened in recent years, but processes must be clarified.

11. AED & Community Fundraising

- AED at Lloyd Centre has expired.
 - Community breakfasts were hosted the past two summers to raise funds to purchase a new one.
 - Kingsport Fitness & Wellness may contribute funds in addition to breakfast fundraising efforts.
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12. Adjournment

Motion: To adjourn the meeting.

- Moved by: Hazen
 - Approved by all.
- Motion carried.**

Meeting adjourned.