

KCA Board Meeting
November 9th, 2022
7:08 pm
Location: Lloyd Centre-

In Attendance: David Upton, Ken Kingsbury, Paul Bushnell, Maria Swindells, Hazen Fry

Regrets: Pam Matheson

Called to order:

- 1. Acceptance of today's agenda: Ken first, Maria second.**
- 2. Approval of minutes from Oct 25th: Dave first, Paul seconds**
- 3. Financial Matters:**
 - a. Approval of October Financial Statements: Ken moves, Hazen seconds
- 4. Committee Updates: Standing Committees**
 - a. Buildings & Maintenance (@Hazen)
 - i. Installed sink at the Canteen, plumber is coming to hook it up, and will get him to winterise it as well. Likely to be done Nov 15th
 - ii. The sign installation has been a challenge. They were meant to pour cement today, but had an exceptionally high tide today, and are trying to time it sometime next week instead.
 - iii. Testing generator tonight, the battery needs to be addressed before a big winter storm. (The generator has been turning off and it's likely a faulty battery)
 - iv. Some items to note for next year, some shingles in very bad shape on the Lloyd Centre the circumference of the building will need shingles replaced, but should have enough left from the canteen roof.
 - b. Canteen (@Ken Kingsbury)
 - i. After reviewing financials, we had a good year (up 20% in sales this year from last) but didn't make more money. Will likely need to up prices next year to reflect inflation.
 - c. Pleasant Street Park (@Val?)
 - d. Waterfront (@Paul)
 - i. Confirmed we have received \$ from CBDC to move forward on engineering report. Dave following up with engineer.
- 5. Special Committees**
 - a. Finance (@Paul)
 - a. Ken moves that Grace Cox be awarded \$500 KCA bursary for 2022, David seconds
 - b. The board plans to wait to approve new budgets for the next board.
 - c. The board supports a suggested increase from \$25 to \$50 for the charitable giving, gift baskets and cards support.
 - d. The steps/ramp project is currently on hold for the next board too hopefully be done in the spring. Paul reached out to the county about

restrictions and hasn't found any detail on the restrictions associated with the road distance.

- b. Comfort Centre (@Jan White Chair)
 - c. Communications (@Maria)
 - a. We only received one submission for the newsletter from the board, so we're holding on sending out a newsletter given the AGM is around the corner.
 - d. Fundraising & Special Events (@Pamela Matheson)
- 6. Business Arising:**
- a. **AGM Planning – Nov 29th**
 - i. **Invite tonight!**
 - ii. **We need a quorum or the KCA dissolves**
 - iii. **Volunteers for the next board – we didn't have anyone on the board to contribute to the Park or Comfort Centre, there's lots of interest in social events etc. and we don't have the capacity focus on it and having more folks help us light the load.**
 - iv. **Howard will manage new board election.**
- 7. New Business:**
- 8. AGM: Nov 29th 2022**
- 9. Adjournment of Meeting: 8:12**

Details of Agenda Items

- 1. As circulated. Motion required.
- 2. As circulated. Motion required.
- 3. As follows:
 - a. Motion required.
- 4. Information only – updates *if* available.
- 5. Information only – updates *if* available.
- 6. TBD
- 7. TBD

- a.** To be discussed at meeting. Motion required.
- 8.** Motion required.