

# KCA Community Meeting Minutes

## 1. Attendance

### Board Members Present:

- Hazen Fry
  - Tassi McQuade
  - Anne Stanford
  - Valerie Simmons
  - Linda Keddy
  - Howard Eaton
  - Jesse Link
  - Regrets: Denise Grant
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## 2. Approval of Agenda

**MOTION:** To approve the agenda

- **Seconded by Paul**
  - **Status:** Carried
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## 3. Financial Report

- Revenue has increased, including:
  - Kingsport Pub Night (special event)
  - Lloyd Centre rentals
- Expenses:
  - Power costs significantly higher than last year
  - Budgeted \$2,500 for Nova Scotia Power (based on 4% increase), but rates may increase by 8%
  - Increased usage may be due to heat pump, recommendation to turn off when not in use
  - Oil expenses are ~\$1,000 over budget year-to-date
- Overall financial outlook:
  - Still on track for **\$22,000 revenue and expenses** this fiscal year

- Suggestion:
  - Howard suggested cost increases may relate to prior power company issues and suggested submitting a meter photo

**MOTION:** To approve financials

- Approved by Liz
  - Seconded by Paul
  - **Status:** Carried
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## 4. Call for Nominations

- Proposal to nominate **Wendy** as a **Member-at-Large**
- Rationale: Provides direct access to board discussions

**MOTION:** To appoint Wendy as Member-at-Large

- **Status:** Moved by Howard All in favour, carried
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## 5. Approval of Previous Minutes

### February Minutes

**MOTION:** To approve February minutes by Liz Huyer all in favour

- **Status:** Carried

### March 19 Board Minutes

**MOTION:** To approve March 19 minutes Moved by Alex Arbuckle all in favor

- **Status:** Carried
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## 6. Committee Reports

### 6.1 Fundraising

- Pub Night fundraiser was successful

- **Gala Days:** June 26–27
    - Mark Riley Band booked (Saturday)
  - Additional fundraising plans:
    - Coffee House
    - Future Pub Night
    - Harvest Supper
  - Brainstorming session scheduled for April 20th
  - Exploring “**Power in the Park**” (reduce reliance on neighbours)
  - Community encouraged to contribute ideas
  - Anne in discussions with Kim Barlow for live music fundraiser at waterfront/park
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## 6.2 Building & Maintenance

- Committee led by Paul (small team)
    - Steve joined
  - Canteen improvements:
    - Items moved to basement
    - Workflow improvements (Wendy’s input)
    - Fridge relocation and counter adjustments
    - Cleaning still required
  - Upcoming work:
    - Pavilion and waterfront staining (weather dependent)
    - Volunteers needed
    - Lloyd Centre work deferred until Fall
  - Acknowledgment and thanks:
    - Anne provided lunch for volunteers
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## 6.3 Canteen

- Deep fryer discussion **postponed** until Wendy is present
- Wendy (35 years restaurant experience) will advise on equipment
- Issues identified:
  - Garbage management
  - Washroom conditions (especially in summer)
- Staffing update:
  - 2 student grants secured
  - Added 2 experienced adult supervisors → improved cleanliness and operations
- Marketing:
  - Expanded social media presence planned
  - New menu items being tested
- Structure:

- Volunteer committee will support Wendy and report to board
  - Opening discussion:
    - Historically opened May 24 weekend
    - Low revenue noted → proposal to open **first Friday in June**
  - Equipment issues deferred to future meeting
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## 6.4 Pleasant Street Park

- Now eligible to apply for new Kings County grant
  - Previous grant excluded flagpole expenses
  - Funds used for:
    - Soil, mulch, hoses
  - Plans:
    - Install tall grasses (approved by neighbours)
    - Encourage neighbours to join committee
  - Operational request:
    - Flatbed trucks to remain on gravel (not grass)
  - Infrastructure:
    - Electricity grant unsuccessful → retry next year
    - Shed options explored (potential for compost toilet) → on hold
  - Maintenance:
    - Suggestion for community gardening days
  - Cost-saving idea:
    - \$3,200 **Bluetti solar battery** proposed to reduce electricity costs
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## 6.5 Waterfront

- Ongoing issue: lack of washrooms (outhouses destroyed 2 years ago)
- Background:
  - Previously maintained by DNRR → responsibility transferred to municipality
- Meetings held with:
  - Municipality
  - Councillor McPherson
  - Ashley Brooker
- Direction:
  - Shift from large canteen expansion → focus on:
    - Accessible washrooms
    - Beach accessibility platform
- Municipality:
  - Will assist with **design funding phase**
- Proposed phased plan:

- Design phase
    - Temporary porta-potties
    - Apply for Vision Grant for construction
  - Additional:
    - Handwashing station planned
  - Committee concerns:
    - Some members felt excluded from discussions
  - Response:
    - Hazen acknowledged communication gaps due to lack of president earlier in the year
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## **6.6 Communications**

- Anne managing hall bookings
  - Positive feedback:
    - Events (baby showers, birthdays)
    - Cleanliness after use
  - New online booking system working well
  - Cleaning:
    - New cleaner secured by Sharon Hirtle
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## **6.7 Comfort Centre**

- Registered with EMO
  - Will be directly notified in emergencies
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## **6.8 Grants**

- Festivals & Special Events Grant submitted (Gala Days) by Anne
    - Supported by Pam and Merle
  - Upcoming:
    - Hall grant (Alex)
    - Capital grant for Lloyd Centre upgrades
  - Historical note:
    - Last major grant was for water connection in 2010
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## **6.9 Internet Service**

- New rate: \$65 per location
  - Rogers installation scheduled for **May 1**
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## 6.10 Additional Maintenance Issue

- Heat pump icing problem
  - Solution:
    - Install protective shelter
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## 7. Deep Fryer Discussion (Additional)

- Merle raised concerns:
    - Smell and impact
    - Requested discussion before June community meeting
  - Wendy open to discussion
  - Current equipment:
    - Small, self-contained fryers
    - Leaking and may need replacement
  - No formal proposal yet
  - Decision:
    - Defer until further discussion
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## 8. Adjournment

**MOTION:** To adjourn meeting

- Seconded by Howard
- **Status:** Carried