



**ANNUAL GENERAL MEETING
KINGSPORT COMMUNITY ASSOCIATION
For Fiscal year ending October 31, 2024**

**Lloyd Community Centre
November 21, 2024
7:00 P M**

Thank you for taking time to attend the Annual General Meeting. A special welcome is extended to new members attending this evening.

The AGM meeting is a review of the past year's activities of the Kingsport Community Association, a registered charity. The procedure for tonight's meeting is set out on the following Agenda.

We will hear a report from The President with Committee Reports by each committee chair, followed by the Treasurer's Report and approval of the Financial Reports. A question period will follow. Questions may also be brought to the next KCA General meeting, which will be held in January 2025.

An auditor/bookkeeper will be chosen to review the books for the next fiscal year (*By-laws requirement*).

Retirement of all current Directors then takes place, followed by an Election of Executive Officers and Directors for the next fiscal year ending October 31, 2025. *A full Board consists of ten directors! A minimum of five directors is required. If there are ten nominees or less, they are acclaimed at this time. If there are more than ten nominees, an election by ballot will be required to vote them in.*

Following the election, the new President will adjourn the meeting.

All new Directors are asked to gather in the office for a few minutes, following this meeting.

***Committee Volunteer 'Sign up' sheets are available.
Volunteers are vital to the organization!
Please sign up following the meeting.***

AGENDA

Date: November 21, 2024, 7:00 pm – Lloyd Memorial Centre

Board members:

Community Members: # community members

1. Call to order
2. Approval of agenda
3. Approval of minutes of AGM 2023 posted to website and available Nov 12
4. Approval of minutes
 - a) General Meeting – September 2024
 - b) BOD minutes - October 2024
5. President's Annual Report
- 6a. Standing Committee Reports
 - Building & Maintenance – Hazen Fry
 - Canteen – Ken Kingsbury
 - Pleasant Street Park and Playground – Val Simmons and Jessie
 - Waterfront – David Upton
- b. Special Committee Reports (*Read by Chair*)
 - Communication – Denise Grant
 - Comfort Centre/EMO – Jan White
 - Finance – Sharon Hirtle
 - Fundraising/Special Events –
7. Appointment of Auditor/Bookkeeper for fiscal year Nov 1/24-Oct 31/25
8. Treasurer's Annual Report/Auditor's Review/Financial Reports, Nov 1/23-Oct 31/24.
9. Motion, questions, discussion, and vote to approve reports.
10. Acknowledgement
11. Resignation of the current Board of Directors.
12. Election of new Board of Directors: *Chairperson, Howard Eaton*

Call for nominations:

Executive Officers

President:

Vice-President:

Secretary:

Treasurer:

Directors at Large

- 1.
- 2.
- 3.
- 4.
- 5.

6.

13. Voting, if required
14. Announcement of results
15. Motion to dispose of ballots
16. Adjournment of meeting by new president.