

## **KCA Board Meeting Minutes**

### **March 28, 2024**

Board members in attendance:

- David Upton
- Ken Kingsbury
- Hazen Fry
- Lee McMahon
- Denise Grant
- Paul Nieuwenstein

**Called to order:** David Upton

- 1. Acceptance of agenda:** *Denise Grant, seconded Hazen Fry*
- 2. Acceptance of minutes:** *Ken Kingsbury, seconded Hazen Fry*

### **3. Committee Updates:**

#### **a) Buildings and Maintenance**

- Hazen Fry has agreed to chair.
- The annual fire inspection was completed at the Lloyd Centre. As per the recommendations:
  - The boiler has been serviced.
  - An electrical room sign has been affixed to the storage room door.
  - 2 carbon monoxide alarms have been installed.
- Heat pump
  - We have a quote for replacement of the heat pump from Parker's Satellite Tech Shop Inc. for \$5214.10 (This includes the cost of the unit [Aura 24,000 BTU SEER -30° rated], line set and supplies, and removal of old unit and installation of new by a Red Seal refrigeration technician.)
  - Insurance will pay all but &750.00

*Motion to follow through with replacing the heat pump: Paul Nieuwenstein, seconded Denise Grant*

#### **b) Canteen**

- We were not approved for the provincial grant this year. This covers one staff person. We will appeal by the end of this week.
- No word yet on the federal grant.
- The manager and assistant manager positions both need to be filled. We need university students to apply (to fulfil grant parameters).
- We have 2 high school student resumes so far.
- We will be purchasing an additional freezer.
- The picnic tables require repair and new stain.

#### **c) Pleasant Street Park & Playground**

- Jessie is applying for grants to move things forward.
- The fence has been finished, enclosing where the playground will be.

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### d) Waterfront

- The county is willing to repair the outhouses. They sent us a proposal that includes “repurposing the existing vaults” and building two walkways to the outhouses.

*Motion to accept the Municipality of the County of Kings’ proposal offer: Ken Kingsbury, seconded Denise Grant*

- Discussion to propose to John Lohr that Kingsport Beach and facilities to support the beach is a tourism opportunity for the area. There is a case to be made that upgraded facilities are a necessity. We need data to support this (survey re. usage, track # of transactions at canteen, clicker to count # of cars going into the parking lot). Bottom line: we need to start a conversation with the county about a more comprehensive solution.

## 4. Special Committees:

### a) Finance

- The board is still in need of a treasurer.
- Sharon Hirtle has the financials ready.
- We are in good standing now with the Registry of Joint Stock Companies.

### b) Comfort Centre

- No update

### c) Communications

*Motion to contract Ryan Oxner to review the website, make suggestions to streamline uploading documents and communication, and create new contact email addresses for the KCA: Denise Grant, seconded, Hazen Fry*

### d) Fundraising & Special Events

- 2024 Kingsport Gala Days will be on Saturday, June 22nd, assuming we have volunteer support to make it happen.
  - Chicken dinner needs volunteers.
  - Lloyd Centre bake sale needs volunteers (the treasurer has traditionally collected money from the bake sale).
  - Bingo in the park needs volunteers.
  - Beer garden in the park needs volunteers.
- Pam Matheson has offered to help.
- We need to contact Fireworks F/X about having a licensed person on site to set off the fireworks.
- Events in the park:
  - Bingo 12-2
  - Open mic
  - Beer garden 2-5
- Playground Committee has offered to do a raffle/auction.
- We need to contact the fire department about the chicken dinner.

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- Potential fundraiser ideas:
  - Community breakfast
  - Community supper

### **5. New Business**

- Speeding through the village is an issue. Discussion of strategies to mitigate.

**6. Community meeting next month:** Thursday, April 18, 2024

**7. Next board meeting:** Thursday, April 11, 2024

*Motion to adjourn: David Upton, seconded Ken Kingsbury*