

KCA Board Meeting

May 9, 2024

7:00 p.m

In Attendance:

David Upton

Denise Grant

Ken Kingsbury

Lee McMahon

Paul Nieuwenstein

Regrets:

Hazen Fry

Called to order: *David Upton*

- **Acceptance of today's agenda:** *Denise Grant, seconded Ken Kingsbury*
- **Committee Updates: Standing Committees**
 - a. **Buildings & Maintenance**
 - Heat pump ready to be paid by the insurance adjuster
 - December invoice for heat pump repair is still up in the air (repair person bungled the initial repair and we have asked the company to waive the repair fee)
 - Motion to purchase the new heat pump from Parker's Satellite Tech Shop Inc.: *Ken Kingsbury, seconded Paul Nieuwenstein*
 - b. **Canteen**
 - Official Opening Day planned – Friday, May 17, 2024
 - A total of 3 grants for summer staff positions were received this year, compared to 4 last year.
 - Food pricing is being obtained from our suppliers with no significant surprises to date. Retail pricing will have to be increased this year to offset the increase in minimum wage and reduction in grant assistance from governments.
 - We plan to work on repairs to the picnic tables on Sunday, weather permitting.
 - Sharon Hirtle will meet with the staff to discuss closing procedures and reports that she will need, since we do not have a Treasurer yet for KCA.
 - Four new staff members have been hired, with one returning employee.
 - Utilities and telephone/internet have been reconnected for the summer season
 - Portable toilets have been delivered and are located next to the boardwalk. These will be pumped out once/week by the County of Kings. Canteen employees will maintain them.
 - c. **Pleasant Street Park & Playground**
 - The playground committee received word that they have been awarded two grants: \$15,000 from the Eastern Kings Memorial Health Fund and \$7,500 from the Municipality of Kings.
 - The playground committee has a GoFundMe page that recently went live. GoFundMe will issue tax receipts. All monies raised are linked to our charitable organisation number.
 - Congratulations to Jessie Davis and supporting playground committee members

KCA Board Meeting

May 9, 2024

7:00 p.m

on their tireless work to raise these funds toward a playground for the children in our community!

- Volunteers were busy over two days, cleaning up the park and waterfront. It looks great!

- Next year, can we ask the committee to please consider having clean up days on the weekend, so Kingsport residents who work can take part in this wonderful community activity?

d. Waterfront

- Garbage bins will be put out in front of the canteen next week. These bins are owned by the canteen and are maintained and emptied by canteen staff. The oil drum garbage bins that have historically been next to the boardwalk will not be provided by the County of Kings this year.

- Dave will investigate options to replace the oil drum garbage bins.

- Dave reached out to Kody Blois' office again. No response.

● **Special Committees**

a. Finance

- Sharon Hirtle will have statements ready for month's end.

b. Comfort Centre

- The comfort centre sign has been installed on the outside of the Lloyd Centre.

c. Communications

- Kevin Estey requires the hosting login info. (username and password) for the website. Lee will contact Dan to get this information.

- Kevin Estey has had a look at the current site and gave us a rundown of what we have and why we are having issues uploading documents. Essentially, WordPress is a blogging platform and is not ideally suited to intuitive, more user-friendly website management. He will work with us to simplify the uploading instructions and to clean up the site. It is what it is, unless we switch to something more appropriate for what we need.

- Discussion

At our request, Kevin provided us with a quote to revamp the website and port it to a more user-friendly platform. That quote included: hosting and domain setup (\$150), custom site templating (\$200), content migration and creation (\$300), installation and configuration of Joomla CMS and core extensions (\$500), training and instruction (included), for a total of \$1000.

- Pending monies available/allotted in the budget, motion to contract Kevin Estey Design to revamp the Kingsport community website: *Paul Nieuwenstein, seconded Ken Kingsbury*

d. Fundraising & Special Events

GALA DAYS - Saturday, June 22nd (Rain date: Sunday, June 23rd)

Proposed schedule follows:

KCA Board Meeting

May 9, 2024

7:00 p.m

Time	Event	Volunteers/To be done
All day	50/50 tickets	Need volunteers
9:00 am	Yard sale	Advertise in Canning Gazette
9:00 am	Bake sale, muffins, coffee/tea	Need volunteers
10:00 am	Bouncy castle and kids' games	Pamela Matheson is renting the bouncy castle
12:00-2:00 pm	Bingo	Do we have enough cards? Yes Lee M will be our caller. Melanie Amos is in charge of bingo prizes.
	Race Against the Tide?	Not this year
2:00-4:00 pm	Beer garden in the park	Ken is checking on insurance for the park. Dave has applied for a liquor licence. We have (community) bartenders lined up.
12:00-2:30 pm	Sausages in the park	Non-alcoholic beverages will be available: water and soda Ken will add sausage purchase to the canteen order.
4:30-6:00 pm	Chicken BBQ	Canning Fire Dept. cant do it. Port Williams Fire Dept. has been contacted.
6:00 pm	Band on the waterfront	Jessie Davis is contacting a local act about performing.
9:30 pm	Fireworks	Hazen is working on getting a second quote from a fireworks technician. Fireworks F/X is expensive.
9:00 pm	Draw for playground raffle and 50/50 tickets.	

- **Business Arising:**
- **New Business:**
- **Next Board Meeting: Tuesday, June 18, 2024 at 7:00pm**
- **Next Community Meeting: Thursday, June 13, 2024 at 7:00pm**
- **Adjournment of Meeting: *Motion to adjourn: Ken Kingsbury***