

KCA Board Meeting Minutes

Thursday, January 18th, 2024

Board members in attendance :

- David Upton
- Ken Kingsbury
- Hazen Fry
- Lee McMahon
- Denise Grant

Regrets:

- Paul Nieuwenstein

Called to order: David Upton

Acceptance of agenda: Denise Grant, seconded by Hazen Fry

Committee Updates:

Standing Committee Liaisons

1. Buildings & Maintenance

- Lloyd Centre heat pump was damaged in the early January wind storm. It has been righted and reattached to the building but is not working. Hazen is contacting someone to diagnose and repair. In the meantime, baseboards are on and the building has heat.
- A tree fell on one of the outhouses and the electrical mast at the Tides In Canteen during the same storm. The electrical mast is bent off and the main breaker is currently turned off. Cross Country TV has been contacted to replace the downed wire.
- Audley Pineo has been contracted to shovel and salt the ramp to the back door of the Lloyd Centre.
- Dave Upton will call John Lohr re. outhouse damage (and repair of) and the creation of a change room for the beach/waterfront.
- Committee members signed up at AGM in November:
Hazen Fry
Dan McNally
Howard Eaton
- Need to choose a chair

2. Canteen

- Ken Kingsbury is in the process of preparing what is needed for the upcoming season. We will be applying for a federal grant to staff 4 canteen positions and a provincial grant to staff 2 positions.

3. Pleasant St Park Committee

- Committee members signed up at AGM in November:
Jessie Davis

Anne Stanford
Charlene McLellan
Valerie Simmons

- Need to choose a chair
- The board understands that the committee is active and having meetings.

4. *Waterfront*

- Committee members signed up at AGM in November:
David Upton
Howard Eaton
Dan McNally
- Need to choose a chair

Special Committees Liaisons

1. *Finance*

- We need to recruit a treasurer and establish a finance committee.
- Sharon Hirtle (bookkeeper) will present a proposal for consolidating bank accounts to simplify and streamline financial reporting.

2. *Comfort Centre*

- Jan White has volunteered to chair this committee

3. *Communications*

- Denise will assume the role of communications point person. Roles will include: checking and responding to incoming email, compiling a quarterly community newsletter, uploading minutes and communications to website (and sending email to direct people to the website).
- Discussion was had to address those community members who don't have email and internet access.
Once we have identified who does not have email access, paper copies will be printed out and put in these mailboxes.
- Discussion was had to simplify KCA email address to: info@kingsport.ca
Dave will liaise with website manager to facilitate email address change.

4. *Fundraising and Special Events*

- Brief discussion of events requiring committee members and chair (there are currently no volunteers for this committee), including Gala Days events.
- We are obligated to use the fireworks purchased for past Gala Days that haven't been used yet.
- Pam Matheson has offered to run a fundraiser but does not wish to be on the committee.

Business Arising:

New Business:

1. 2023-2024 Budget

- A 2024 budget was discussed and created. Dave will create a final document for board review and Denise will send out (with the minutes) to the community before the next KCA community meeting (ideally by February 1st, 2024).

2. Other

- Committee to review and update KCA Bylaws must be formed.
- Committee should include a chair, two board members, and two community members.

Next KCA Community Meeting – February 15th, 2024 @7pm

Ken motions to adjourn

Meeting adjourned at 8:45pm