

Kingsport Community Association (KCA)
Community Meeting Minutes
March 19, 2026

1. Attendance

Board Members Present:

Hazen Fry
Tassi McQuade
Anne Stanford
Valerie Simmons
Linda Keddy

Denise Grant

Regrets:

Jesse Lynk
Paul Nieuwenstein

Howard Eaton

Bookkeeper:

Sharon Hirtle

2. Call to Order

The meeting was called to order by Hazen Fry. The agenda was circulated prior to the meeting.

Motion to Approve Agenda:

Moved by Anne Stanford, seconded by Valerie Simmons.

Carried.

3. Approval of Previous (Feb 15th) General Community Meeting Minutes

Hazen Fry reviewed the previous meeting minutes.

Motion to Approve Minutes:

Moved by Denise Grant, seconded by Linda Keddy.

Carried.

4. Financial Statements

The financial statements were reviewed by the board.

- Clarification provided regarding \$800 listed under miscellaneous expenses, identified as the float for Pub Night.
- Discussion noted that income statement items should be allocated to specific projects.
- An additional \$3,000 was allocated for canteen-related purchases.

Motion to Approve Financial Statements:

Moved by Anne Stanford, seconded by Denise Grant.

All in favour. **Carried.**

5. Standing Committee Updates

Building and Maintenance

Hazen Fry provided an update.

- Dishwasher Issue at the Lloyd Centre was resolved by Paul Nieuwenstein. Appreciation was noted for his assistance.

Canteen

- Wendy (Canteen Chair) sent regrets. Hazen Fry is currently acting as liaison.
- The primary concern is the current deep fryer, which is not adequate for demand and results in long wait times.
- Wendy has provided a quote for commercial-style equipment.
- Historical context noted regarding ventilation and community concerns about cooking odours.

- Consultation with neighbouring properties will be required before proceeding.
- A formal proposal is needed before further decisions are made.
- Grant funding may impact next steps.

Pleasant Street Park

- Merle is the new Chair.
- Final grant report has been completed.
- Approved purchases include water and soaker hoses due to drought conditions.
- Discussion included power installation, shed pricing to install meter for power in the park, and potential composting toilet.
- The “Park Playground and Trail” grant was identified as a possible funding source for next year aswell .
- Fundraising support from the community will be requested.

Waterfront

- Ongoing discussions with the Municipality regarding support.
- Priority focus is washroom facilities.
- Meeting scheduled for March 27 at 1:00 PM with municipal representatives.
- Hazen Fry, Anne Stanford, and Howard Eaton will attend.
- Future planning will include contractors and designs once municipal support is clarified.
- The need to meet public health standards was emphasized.

6. Special Committee Updates

Communications and Hall Bookings

- Kingsport Beach was voted Best Beach in The Grapevine.
- Eight paid bookings have been secured to date.
- Support for hall turnovers offered by Linda Keddy, Valerie Simmons, and Denise Grant.

Pub Night:

- Successful event with a profit of \$952.09.
- Attendance was capped at 65, resulting in a more comfortable atmosphere.
- Entertainment was well received.

Grants and Events

- Potential grant opportunity through Eastern Kings Memorial Health Foundation for a commercial dishwasher. A decision was made to postpone EKM grant application in favour of future eligible initiatives.
- The grant application has been submitted to Kings County by Anne for the Community Festivals and Special Events grant to assist with funding for Gala Days.
- Gala Days planning has begun.
- 100th anniversary of the Kipawo noted.
- Proposal to return to a two-day event.
- Randall House Museum has offered participation with the possibility of a period costume installation and plaque unveiling. Needs board approval to move forward with acknowledgment of anniversary and plaque approval to begin discussions on placement etc.

Motion to Provide Letter of approval by board to Randall House:

Anne Stanford to send.

Carried.

Website and Communications

- Denise Grant continues to do an excellent job managing website updates and communications.
- Spam filter issues noted; Denise will assist community members individually at the next community meeting. She will bring her own computer to help members of the community who are having difficulty receiving email communications individually.

**Motion for Anne Stanford to be listed as Hall Booking Contact on Website:
Carried.**

7. Board Vacancy

- Wendy to be nominated or elected as Director at Large at the next general meeting.
-

8. Time-Sensitive Business

Internet Service

- Current provider (Cross Country) has been acquired by Rogers and service will end March 22.
- X Country Plan was \$71.26/mo for the Llyod Center and \$76.37/mo for the Canteen (50 mbps speed)
- Rogers plan offers increased bandwidth and speed at a comparable cost (\$75 for each location @ 500mbps speed)
- Limitation: account must be registered under an individual's name until Rogers can successfully configure small business accounts
- Hazen Fry will hold the account temporarily and be reimbursed.

**Motion to Approve Switch to Rogers:
\$75 per location (\$150 total for Lloyd Centre and Canteen).
Account to be held under Hazen Fry until a community account is possible through Rogers.
Carried.**

9. New Business

Grant Committee

- Proposal to establish a grant-focused committee.
- Anne Stanford and Valerie Simmons to participate.
- Hazen Fry to contact interested community members to potentially join.
- Committee to be formally approved at a future meeting by the community.

AED Equipment

- Approval to purchase new AED paddles (\$300) and outdoor box (approx. \$1,000 plus tax). Money to make the purchase was raised at breakfast fundraisers.
 - Training session to be explored.
-

10. Next Meeting

Date to be determined.

11. Adjournment

Meeting adjourned.